



U.S. PUBLIC HEALTH SERVICE
Pharmacist Professional Advisory Committee
Department of Health and Human Services

Minutes of Meeting
November 29, 2001

Members Present:

CAPT Frank J. Nice (Chairman)
CAPT William A. Hess (ex-officio)
LT Krista M. Scardina (Secretary)
LT Gregory Davis
CAPT Kathleen Downs

LT Elizabeth Yuan (Vice-Chair)
RADM Richard Walling (CPO)
Dr. Vaiyapuri Subramaniam
CAPT Martin Johnston

Members Connected by Phone:

CAPT David K. Ellison
LCDR Cindy P. Dougherty
CDR Doug Herold
CAPT Jim Imholte
CDR Michael S. Forman

CAPT Cathy L. Shaffer
LCDR Mark Feltner
LCDR Michael Long
LT Mark N. Strong

Members Absent:

LT Postelle Birch
LCDR Paul Huntzinger
Dr. Frank Pucino, Jr.

CAPT T.E. Kriz
LTJG Kristen Maves

Guests:

CAPT Lillie Golson (ex-officio)
CAPT Richard Potter
CDR Charlie Hoppes
Traci DiMino (student)

LT Nasser Mahmud
CAPT John Babb
Melvin Hemerick
Mikael Naygauz (student)

PharmPAC Chair Report: CAPT Frank J. Nice (fn1n@nih.gov) (301)-496-1561)

- Thanks to the former PharmPAC Chair, CAPT Bill Hess, for all of the continued support and all of the work done last year. Congratulations to the elected new Vice-Chair, LT Elizabeth Yuan and the secretary for the second year, LT Krista M. Scardina. Finally, congratulations to the new members elected to serve on the PharmPAC: CAPT Jim Imholte, CDR Michael S. Forman, LT Mark N. Strong, and LTJG Kristen Maves.
- All PharmPAC members need to have an alternate to serve in their place on the PharmPAC. The alternates should be chosen as soon as possible. A Curriculum Vitae and a memo from their supervisors should be submitted to CAPT Nice.
- The 2002 agenda includes three critical areas:
 1. Special Pay: the law has been signed, however there are still details that need to be worked out.
 2. Emergency Preparedness: This includes response by DMAT and CCRF to bioterrorism and weapons of mass destruction.
 3. Recruitment: the Associated Recruiter Program initiated by DCP will be organized through the PharmPAC.
- Mode of operation for the PharmPAC will be proactive strategic planning with substantive policy changing. The Subcommittees will now be Committees and the Workgroups will become Subcommittees. The Committees and Subcommittees will be consolidated, restructured, revitalized, and transformed. Committees and Subcommittees will only be placed on the agenda if a report is submitted to LT Scardina, the PharmPAC secretary, a week prior to the meeting. If no report is submitted, the Committee and/or Subcommittee will not report. Reports submitted to be placed on the agenda should include past accomplishments, where you are currently, the strategic plan of where the Committee/Subcommittee is and where it will be heading. Individuals will be contacted by CAPT Nice to be appointed to Committees and Subcommittees. Those individuals are expected to accept the assignments.
- The PharmPAC charter was approved by the Office of the Surgeon General on October 22, 2001. It will be available shortly on the PharmPAC website. Congratulations to LT Yuan for all of her hard work.
- The Junior Officer Advisory Group (JOAG) has drafted a charter for OSG approval. There will be a liaison from JOAG to the PharmPAC that will attend meetings and give reports.
- The September PharmPAC minutes were approved.

DCP Representative: LT Nasser Mahmud (nmahmud@psc.gov) 301-594-3395)

- The American Society of Health-System Pharmacist (ASHP) meeting is 05-DEC-2001 in New Orleans. The USPHS does not have a booth, but officers are taking recruitment materials to present during the student sessions. A message will be sent out on the student listserv to make students aware that special pay has been passed and that they can obtain materials at the meeting.

- Anyone planning to attend a career fair at a school of pharmacy should contact LT Mahmud for recruitment materials.
- There is a centralized calendar that displays dates of the career fairs and activities for the schools. The URL is <http://calendar.yahoo.com/arpcalendar>. Anyone can view the calendar; however, if you would like access to enter information into the calendar, contact LT Mahmud and he can give you a password. The calendar is open to all categories.
- The Associated Recruiter Program (ARP) officially started in July 2001. There will be a category lead that will serve as the liaison between the PACs and DCP. The pharmacy category lead has not yet been chosen.
- The latest marketing of the commissioned corps is posted on the inside cover of jobpostings magazine (jobpostings.net). The target is to reach all health care professionals.

Awards Subcommittee

Chair: CAPT Kathleen Downs (kdowns@osophs.dhhs.gov) (301)-443-8249)

- LT Elizabeth Yuan was awarded a USPHS Unit Commendation for her efforts on behalf of CCRF.
- Last Tuesday, the PharmPAC Recruitment Workgroup Unit Commendation for 2000 was finally awarded. It should be recorded in your OPF. The individuals included in the award were: Maria Burt; Timothy Dey; Allen Eddy; Louis Feldman; Thomas Gammarano; William Hess; Paul Huntzinger; Michael Lilla; Michael Long; Roger McGhee; Lisa Oliver; Patricia Pacheco; Raelene Skerda; Donald Smith; Tina Spence; Rick Stallkamp; Mark Strong; Robyn Tilley; Todd Warren; Earl Ward; and Peter Weiss.
- The deadline for the 2001 nomination packets is 31-DEC-2001. Only four have been received thus far.
- The Awards Subcommittee has had a slow start but is gathering steam quickly. Several workgroups were developed to break the tasks into manageable pieces. One workgroup held a meeting to discuss ways to increase the number and quality of nominations for the PharmPAC awards. A list of suggestions/guidance was developed and will be appended to the information already available (award criteria, award cover sheets, nomination packets). All of this information should be available on the PharmPAC website and will also be sent via the pharmacy list serve. Please be sure to forward the information to other pharmacists you know. Additionally, workgroup members will be contacting key individuals within each OPDIV to solicit their assistance in promoting the awards. The workgroup is also interested in formalizing the entire process, from the nomination announcement, receipt, and voting process, to the final presentation process. Another workgroup is focused entirely on the USPHS Excellence in Public Health Pharmacy Practice Award given to one pharmacy student at each school each year. LT Gregg Davis contacted all of the schools of pharmacy in order to obtain information regarding their awards program in order to mail the award packages. Hopefully by personally contacting each school, the number of schools that nominate students will increase. The workgroup met with RADM Walling 26-NOV-2001 to discuss support for the award. Another group is focusing on identifying pharmacy oriented awards sponsored by outside organizations (e.g., ASHP, APhA). The intent is not to prepare awards for individuals for these organizations but simply to post them so USPHS pharmacists are aware of them.
- The Special Assignment Award for PharmPAC members requires the member to have their letter of appointment. Please remember to keep your letter for future reference. This award includes work that has been done for the PharmPAC since September 12, 2000.

Career Development Subcommittee

Chair: LCDR Mark Feltner (mark.feltner@mail.his.gov) (520)-338-4911 ext 506)

Pharmacy and Public Health Workgroup

Chair: Dr. Vaiyapuri Subramaniam (subramaniamp@cdcr.fda.gov)

- Pharmacy week was a success. The workgroup developed a new format for pharmacy week, including health screening, brown bags, and a lecture series.
- CDR Charlie Hoppes and CDR Sharon Gershon are working on the development of a public health pharmacy website to link to the PharmPAC website. The link's goal is to promote public health in the private sector by providing incentives to pharmacists. The workgroup is also compiling a paper to publish on pharmacists' impact on public health. CDR Hoppes demonstrated the website that is being created. The site is proposed to serve three purposes: as a repository for public health information, to report the activity of the workgroup, and to encourage public health pharmacy throughout the country. Examples of what the site will offer include: information on smoking cessation, disease states, links to government sources of information, what pharmacists can do in the community, and actions of the workgroup that serve as examples of how other pharmacists can become involved in public health pharmacy.

CCRF Subcommittee

Chair: CAPT Kathleen Downs (kdowns@osophs.dhhs.gov) (301)-443-8249)

- A reminder for all officers, the new CCRF initiatives go into effect beginning January 2002. Refer to <http://oep.osophs.dhhs.gov/ccrf/whatis.htm#MEMBERSHIP> for a listing of the new membership requirements.
- From the 88 pharmacists who've participated since September 11th, we are seeking specific information about what they did. From this information, we intend to develop a 1-pager of roles pharmacists have done in disasters. The plan is to distribute this information to students; costeps; at professional conferences and through the professional organizations. Also, based on the response from these 88 pharmacists, we are

gathering information on their readiness to perform their role and in this way identify any additional training and or educational needs.

- We are in the process of reviewing and refining the previously approved minimum skill set for pharmacists to more accurately reflect the role pharmacists are performing.
- We are working to post not only the list of names of pharmacists active/deployed since September 11th and the roles they performed, but also the minimum skills list as a reminder of what is expected of pharmacists who want to deploy with CCRF.
- We are working with individual OPDIV and Agencies to identify clinical opportunities for officers to maintain their clinical skills. So far, we've spoken with the Indian Health Service, Bureau of Prisons, and St. Elizabeth's. We are working to identify POCs (points of contact) for each agency and the process each agency would like followed. (Reminder, CCRF officers who want to deploy to perform pharmacy roles must work in a clinical role at least 112-hours/yr.)
- All CCRF officers need to successfully complete BCLS training (AHA's BLS for Healthcare Providers; infant, children, adult CPR, FBAO, and AED)
- Officers need to complete the online training core courses. Currently, about 10 pharmacists have completed 80% or greater. ACPE continuing education credits are awarded for the online training.

Charter Subcommittee

Chair: LT Elizabeth Yuan (eyuan@osophs.dhhs.gov) (301)-827-2293)

- The PharmPAC charter and SOPs have been approved and will be made available online.

History Subcommittee

Chair: CAPT David Ellison (dellison@hrsa.gov) (816)-426-5296 ext 241)

- The two sessions of the Pharmacy Notables Presentations have been converted from audiotape to CD format and have also been transcribed into a text format in order to be posted on the web site. LCDR Kimberly Knutson has been of great assistance with this project and is proofing the transcripts as well as trying to locate pictures (digitalized) of the lecturers to post with the presentations on the web site as well. The sessions occurred April 30, 1998, with CAPT George Archambault, USPHS (Ret.) and CAPT Don Hare; USPHS (Ret.); and June 26, 1998, with Ms. Mary Louise Anderson and RADM Jerry Halperin, USPHS (Ret) presenting.
- The presentations have been put in HTML web format (available photographs of presenters have been included). The main page for each session provides a link to the purpose of the series and an introduction of each speaker and their contribution to USPHS and Pharmacy. Technical assistance regarding formatting issues for web page posting is required. Additionally, assistance in finding photos of the speakers that we were not able to include on their pages is also needed.

Pharmaceutical Care Subcommittee

Chair: Dr. Frank Pucino, Jr. (fp3o@nih.gov) (301)-496-4363)

- The primary initiative of the Subcommittee is to determine the availability of pharmacy clerkship rotations for the USPHS agencies (FDA, HIS, BOP, NIH, Coast Guard, etc.). This list will be posted on the listserv, USPHS website, and the web pages for various professional societies (i.e., ASHP, APHA, ACCP). Up to this point, the Subcommittee has focused its efforts on compiling a list of student clerkship rotation sites for IHS and NIH, which have been completed. Contact personnel for other government agencies are assisting with generating similar lists.

CPO/PAC Chair Meeting Report: LT Elizabeth Yuan

- There are four seminars to take place in the near future in the areas of Mental Retardation, Mental Health, Youth Violence, and Obesity and overweight rollout program where the HHS secretary will attend. Contact the Office of the Surgeon General for more information.
- Dr. Satcher will not be seeking renomination as Surgeon General. His focus for the remainder of the term will be consolidating past efforts and initiatives. He will depart no later than 13-FEB-2001. Details of outgoing festivities to follow.
- Following the events of September 11 and anthrax events, there were 578 officers deployed (not counting NIOSH and CDC.) These officers will be receiving the unit award. For those officers that were serving outside of their normal duty billets for seven days or more, they will be receiving a CRSA, or Crisis Response Service Award. This criteria was laid out last year in Commissioned Corps No. 652 Personnel instruction transmittal sheet of 12-SEP-2000.
- There will be another OPHS Awards ceremony recognizing efforts especially for the September 11 and anthrax crisis. This does pertain to people outside of the OS OPDIV.
- 18-DEC-2001 is the annual Surgeon General Holiday Open House. Cash or Kind contributions to the OSG are welcome. The Commissioned Corps Ensemble will be performing.
- On 04-JAN-2001, there will be an annual luncheon in Dr. Satcher's honor for the Anchor and Caduceus Society. This will be a first come, first serve basis.
- Department of Agriculture job opportunities are available for both Senior and Entry level positions.
- The White House Commission of Asian and Pacific Islanders was sworn in recently. They are located on the 10th floor of the Parklawn building.

- CPO Report: RADM Richard Walling** (cporex@osophs.dhhs.gov)

Meeting Adjournment:

The PharmPAC meeting was adjourned at 1445H, EDT

Next Meeting Date: 03-JAN-2002

An Agenda and Call-In Information will follow

Respectfully Submitted,

LT Krista M. Scardina, Executive Secretary _____/_____/_____
Date

_____/_____/_____
CAPT Frank J. Nice, Chairman Date

_____/_____/_____
RADM Richard Walling, CPO Date